



Pre-Proposal Conference Minutes
RfP14/00895
Opinion survey in target communities on both banks of the Nistru River
27 October 2014, 12:30
Conference Hall, Le Roi Building, third floor

Agenda:

1. Presentation and description of procedures
2. Questions and answers

1. Presentation and description of procedures

The Pre-proposal conference was opened by Victor Dragutan, Project Manager of Business Development & Civil Society Project who welcomed the participants.

Victor Dragutan made a short presentation of the scope of the project. Further he made some clarifications regarding the submission and procedures requirements and pointed out some of the important aspects like expectations, the selection criteria, rules and regulations to be applied in the process of evaluation. Also, it was underlined that during the evaluation process it is taken into account the scoring grid which is presented in the **Instructions to Proposers** of this Request of Proposals.

2. Questions and Answers

Questions asked during the pre-proposal conference:

Note: The main objective of this assignment is to design and carry out an attitudinal **quantitative & qualitative Survey** in target communities on both banks of the Nistru River in order to identify existing local capacities to implement cross-river joint initiatives, and to estimate the impact of previous projects.

1. Question: Who should be included in the 5 focus groups mentioned in the qualitative part of the research?

Answer: The members of the focus groups will have to be provided by the bidders. It is important to have as target group local government representatives from the SCBM target communities, but also from towns /district centers, initiative groups, representatives of main institutions in order to provide relevant information regarding the situation.

2. Question: Is it possible to change or postpone the timeframe for the deliverables specified in this Request of Proposals?

Answer: The timeframe mentioned in the RfP is an indicative one. It can be changed and adapted based on argumentations specified in the proposal, with mentioning the alternative proposal for the timeframe. The extent to which the proposed timeframe corresponds to the requirements and needs of the Terms of Reference will be taken into consideration during the evaluation